

Premium Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	18.00%	15.00%
Tenancy set up From	£600.00	£500.00
Credit references (per applicant and per guarantor)	£36.00	£30.00
Deposit registration (per Security Deposit)	£48.00	£40.00
Gas safety check	£102.00	£85.00
Energy Performance certification	£96.00	£80.00
Electrical Installation Condition Report and Portable Appliance Test From	£240.00	£200.00
Legionella risk assessment	£100.00	£83.33
Tenancy renewal	£198.00	£165.00
Tenancy check out From	£125.00	£104.17
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£130.00	£108.33
2 bed*	£145.00	£120.83
3 bed*	£155.00	£129.17
4 bed*	£175.00	£145.83
5 bed*	£193.00	£160.83
Additional requested property visits (per visit)	£108.00	£90.00
Non-UK residents accounting to HMRC (per tax year)	£720.00	£600.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£90.00	£75.00
Drawing up of documentation if not included in Service level	£90.00	£75.00
Attendance at court	£180.00	£150.00
Early termination of management service with a sitting tenant (fixed fee or percentage of one month's rent)	78.00%	65.00%
Administration fee for withdrawing from an offer of a tenancy	£330.00	£275.00
Provision of duplicate documents or statements	£42.00	£35.00
Cutting of keys (per key) From	£12.00	£10.00
Service of statutory notices to recover possession (per notice)	£180.00	£150.00

Managed Service

Description	Including VAT	Excluding VAT
Monthly service commission %	15.00%	12.50%
Tenancy set up From	£600.00	£500.00
Credit references (per applicant and per guarantor)	£36.00	£30.00
Deposit registration (per Security Deposit)	£48.00	£40.00
Gas safety check	£102.00	£85.00
Energy Performance certification	£96.00	£80.00
Electrical Installation Condition Report and Portable Appliance Test From	£240.00	£200.00
Legionella risk assessment	£100.00	£83.33
Tenancy renewal	£198.00	£165.00
Tenancy check out From	£125.00	£104.17
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£130.00	£108.33
2 bed*	£145.00	£120.83
3 bed*	£155.00	£129.17
4 bed*	£175.00	£145.83
5 bed*	£193.00	£160.83
Additional fee, in addition to the above, if fully furnished	24.00%	20.00%
Additional requested property visits (per visit)	£108.00	£90.00
Non-UK residents accounting to HMRC (per tax year)	£720.00	£600.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings	£90.00	£75.00
Drawing up of documentation if not included in Service level	£90.00	£75.00
Attendance at court	£180.00	£150.00
Early termination of management service with a sitting tenant (fixed fee or percentage of one month's rent)	78.00%	65.00%
Administration fee for withdrawing from an offer of a tenancy	£330.00	£275.00
Provision of duplicate documents or statements	£42.00	£35.00
Cutting of keys (per key) From	£12.00	£10.00
Service of statutory notices to recover possession (per notice)	£180.00	£150.00

Rent Collection Service

Description	Including VAT	Excluding VAT
Monthly service commission %	8.00%	6.67%
Tenancy set up	£600.00	£500.00
Credit references (per applicant and per guarantor)	£36.00	£30.00
Deposit registration (per Security Deposit)	£48.00	£40.00
Gas safety check	£102.00	£85.00
Energy Performance certification	£96.00	£80.00
Electrical Installation Condition Report and Portable Appliance Test From	£240.00	£200.00
Legionella risk assessment	£100.00	£83.33
Tenancy renewal	£198.00	£165.00
Tenancy check out From	£125.00	£104.17
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£130.00	£108.33
2 bed*	£145.00	£120.83
3 bed*	£155.00	£129.17
4 bed*	£175.00	£145.83
5 bed*	£193.00	£160.83
Additional requested property visits (per visit)	£180.00	£150.00
Non-UK residents accounting to HMRC (per tax year)	£720.00	£600.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Early termination of management service with a sitting tenant (fixed fee or percentage of one month's rent)	78.00%	65.00%
Administration fee for withdrawing from an offer of a tenancy	£474.00	£395.00
Provision of duplicate documents or statements	£60.00	£50.00
Cutting of keys (per key) From	£12.00	£10.00
Service of statutory notices to recover possession (per notice)	£180.00	£150.00

Tenant Find Service

Description	Including VAT	Excluding VAT
Tenant Find fee	78.00%	65.00%
Credit references (per applicant and per guarantor)	£36.00	£30.00
Deposit registration (per Security Deposit)	£48.00	£40.00
Tenancy renewal	£198.00	£165.00
Tenancy check out From	£125.00	£104.17
Video tour	£60.00	£50.00
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From	£130.00	£108.33
2 bed*	£145.00	£120.83
3 bed*	£155.00	£129.17
4 bed*	£175.00	£145.83
5 bed*	£193.00	£160.83
Additional requested property visits (per visit)	£180.00	£150.00
Annual statement of income and expenditure for HMRC purposes (per tax year)	£60.00	£50.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Administration fee for withdrawing from an offer of a tenancy	£474.00	£395.00
Provision of duplicate documents or statements	£60.00	£50.00
Cutting of keys (per key) From	£12.00	£10.00
Service of statutory notices to recover possession (per notice)	£180.00	£150.00